



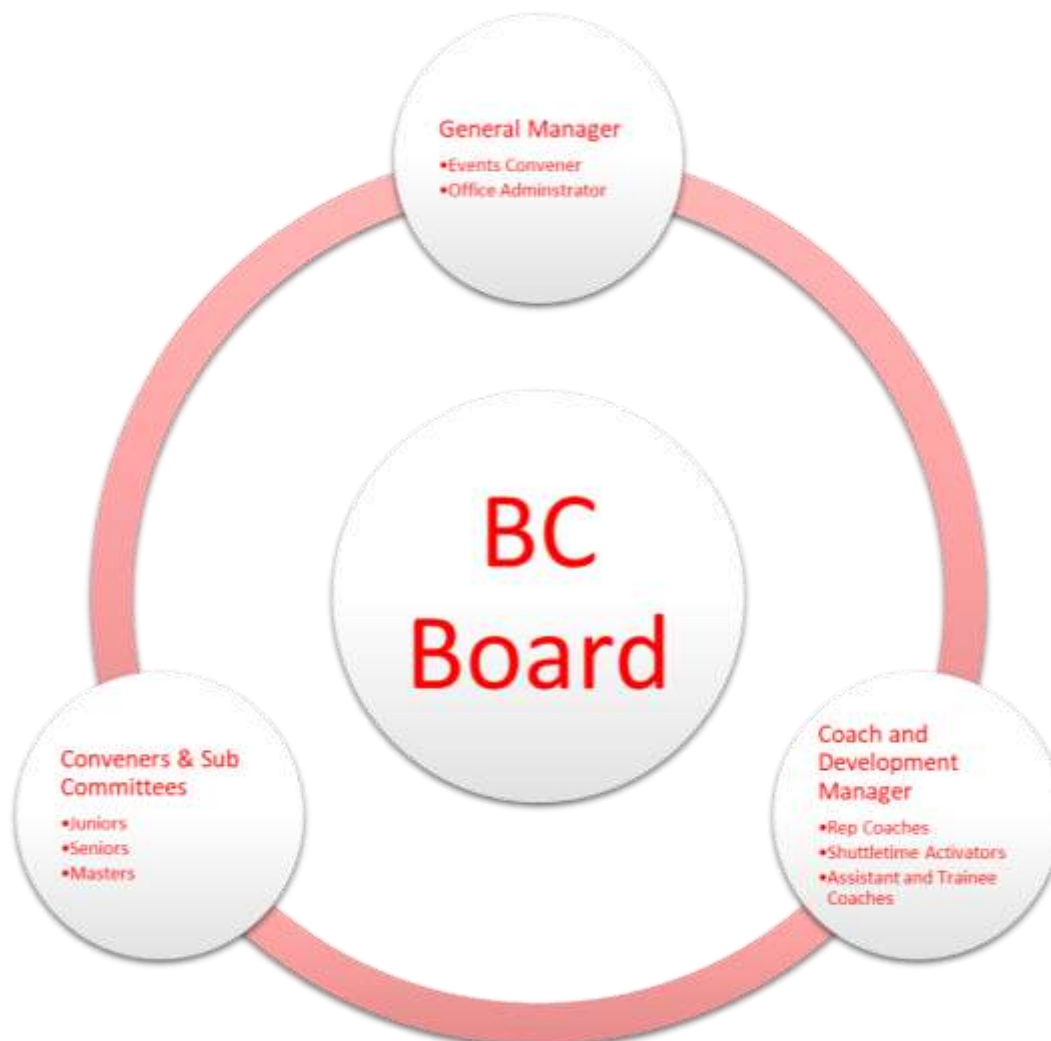
SENIOR HANDBOOK 2020

MISSION STATEMENT

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ORGANISATION STRUCTURE



CONTACT INFORMATION

For all phone contacts, call our office on 03 389 8534 and leave a message. The office is open part time, so your message will be responded to next time it is open.

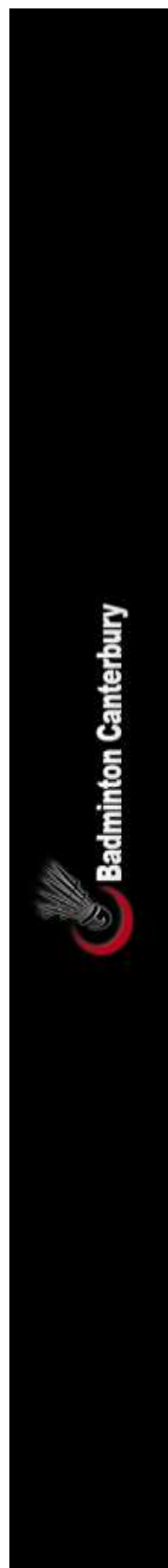
Office office@badmintoncanterbury.com

For general enquires, court bookings, accounts and administration. Open part time.

Senior Convenor seniors@badmintoncanterbury.com

Coach and Development Manager shuttletime@badmintoncanterbury.com

General Manager manager@badmintoncanterbury.com



EVENTS PARTICIPATION PATHWAY

PLAYER PATHWAY

<p>Wisden/Stanger Cup NZ Junior Teams NZ Individual Age Group Championships NZ U13/U15/U17/U19 Team Championships NZ Secondary Schools Championships</p>	<p>NZ National Squad NZ U19 Squad NZ U17 Squad NZ U15 Squad</p>
<p>South Island Associations Senior Division Team Championships Neil Cup June Bevan U15 Other South Island Tournaments South Island Age Group Team Championships South Island Associations Individual Age Group Championships</p>	<p>Mainland June Bevan Team Mainland Development Programme</p>
<p>BC Senior Tournaments (Division 1 or 2) • St Patrick's Day Tournament (Open and B Grade), Canterbury Open, B or C Grade, Championships BC Individual Age Group Championships</p>	<p>Association Performance Programme (as arranged with BNZ/Alfred Wong) Association Representative Programme • U13/U15/U17/U19</p>
<p>AIMS Games Badminton NZ South Island School Teams Tournament – Individuals and Teams Canterbury AIMS Tuesday Sport – Primary Sport Canterbury BC Junior Super Series Tournament / Club 'open' tournaments Local Junior Club nights and any tournaments they run • School of Badminton, Lincoln, West Melton, Knox Te Kura, Ashgrove Shuttle Time End of Term Yankees Tournament – Zhu Centre BC After School Programmes • Badminton Hall, Zhu Badminton Centre, Lincoln Events Centre NZS – Riccarton, Ohaka School Hall Koru Games – Selwyn Sports Trust Other Organizations Holiday Programmes BC Holiday Programmes BC In School Coaching Programmes</p>	<p>Development Programmes • SOB – Saturdays (ZBC) – Invitation only • BC – Mondays (Pages Rd) – Invitation only</p>
	<p>Badminton Canterbury and/or 'School of Badminton'</p> <p>Club badminton and/or 'School of Badminton'</p> <p>School Badminton</p>

SENIOR REPRESENTATIVE INFORMATION

SELECTION PHILOSOPHY

The selectors will choose a team that (in their opinion) will gain the highest placing possible in regional and national tournaments, while adhering to the eligibility criteria below.

Selection will be based on the senior players available but may include a limited number of junior development players

SELECTION CRITERIA/ELIGIBILITY

Players must:

- Be up to date financially with BC for the past season and any invoices for the current season.
- Must be a registered member of an affiliated Badminton Club, and be in 'good standing' with their club and association
- Participate in the following, unless prior approval is given in writing by the Senior Convener:
 - 2 out of 3 codes in the Open section of the St Patricks Day Tournament
 - A grade or Doubles 1 interclub, or the equivalent competition
 - 2 out of 3 codes at the Canterbury Open
 - any Badminton New Zealand tournament held in Christchurch the player is eligible for
- Sign a players' contract at trials, which outlines their commitment and approximate cost. Players that pull out after trials maybe required to pay a percentage of costs incurred.
- Attend 80% of senior squad training (or junior equivalent). Any planned or unplanned absences are to be notified to the coach. No discount to training fees for sessions missed.
- Exceptions to the above criteria can be made on a case by case basis by way of an application to the convenor and approved by BC Board.

Players will be selected on their:

- General fitness, health and well being
- Ability to work well with others in the team
- Demonstrated attitude and commitment to badminton
- Last year's performance at tournaments, attendance at training and overall player attitude
- Current year's performance at tournaments held to date and attendance at any available training (including pre season). A major contributor to this is the St Paddy's Day tournament.
- Players are expected to give equal importance to away games and home games (i.e. not available only for home games)
- Positional balance within the team (can't have a team full of singles specialists)

TEAM FORMATION:

Wisden/Division 1	1 x MS, 1 x WS, 1 x MD, 1 x WD, 2 x XD Team to consist of minimum 3 male 3 female, maximum 6 male 6 female players
Slazenger/Division 2	2 x MS, 2 x WS, 2 x MD, 2 x WD, 3 x XD Team to consist of minimum 4 male 4 female, maximum 6 male 6 female players
Division 3	2 x MS, 2 x WS, 2 x MD, 2 x WD, 3 x XD Team to consist of minimum 4 male 4 female, maximum 6 male 6 female players
Neil Cup	2 x MS, 2 x WS, 2 x MD, 2 x WD, 3 x XD

The Neil Cup team will be selected from the Canterbury 1 and 2 senior teams. Any player wishing to play for Canterbury 1 or 2 must also be available for Neil Cup. The Neil Cup team will be announced three months prior to the ties.

Players are encouraged to make themselves familiar with the information contained on Badminton New Zealand's website, particularly for inter association. <http://www.badminton.org.nz/Events/InterAssociation-1>

REPRESENTATIVE PROGRAMME:

For more info on tournament dates nationally visit www.badminton.org.nz.

Canterbury has 3 senior teams – Canterbury 1, 2 and 3. This DOES NOT equate to the division that is being played.

	DIV 1 & 2	DIV 3
Preseason	Eligibility: Open senior squad session, players must be of reasonable fitness and doubles 2 standard or above 10 weeks starts Tuesday 19 th January, finishes 23 rd March 5.30 – 7.30pm, coach Alfred Wong. Sign up and pay on website discounted to \$80 otherwise \$12 per session	
Senior Squad	Eligibility: Players must be considering rep play and be of doubles 1 standard or above. Trial games may be held during these sessions. All potential rep players are expected to attend 10 weeks starts Tuesday 30 th March, finishes 1 st June 5.30 – 7pm, coach Alfred Wong. Sign up and pay on website discounted to \$100 otherwise \$15 per session (note slightly more expensive due to shuttle usage)	
Trials	Performance at St Paddy's Day Tournament open section 12 th & 13 th March Selectors will be at Senior Squad training (above) to request any games Additional day for trials will be arranged if necessary	
Team Announcements	Made via Social Media and email By 30 th April for all senior teams including Neil Cup Players have until 15 th May to sign player contract and pay deposit for costs. Any changes will be named as soon as practicable after 15 th May, and no later than 31 st May	
Weekly Team Training Expected to attend	10 Weeks Tuesday 8 th June to 3 rd August Coach Alfred Wong \$100	10 Weeks Tuesday 8 th June to 3 rd August Coach Alfred Wong \$100
Tournaments Including minimum requirements for team selection.	13 th & 14 th March – St Paddy's Day open section 3 May to 30 August – Interclub 19 th & 20 th June – Canterbury Open 16 th to 18 th July – Neil Cup (Christchurch) 12 th to 14 th August – Div 1 and 2 Champs	13 th & 14 th March – St Paddy's Day open section 3 May to 30 August – Interclub 19 th & 20 th June – Canterbury Open 6 th to 8 th August – SI Div 3 (Southland) 11 th & 12 th September – Div 3 Finals (if SI title won) <i>Note, due to team compositions, Canterbury 2 players must also be available for Neil Cup, which is 16th to 18th July – (Christchurch)</i>

NOTES: In 2021, Canterbury will have 3 senior rep teams. Canterbury 1 plays Div 2, Canterbury 2 and Canterbury 3 are in South Island division 3.

Canterbury 1 and 2 will train together, and Canterbury 3 will be run as a wider training squad, open to other players in Canterbury who are of a suitable standard.

NEIL CUP: Held 16th to 18th July in Christchurch, and is between Otago 1, Southland 1, Canterbury 1 and Nelson 1 (Nelson TBC at the time of publishing this). Players in Canterbury 1 are expected to attend, and some players from Canterbury 2 may also be called in to make up the team.

REPRESENTATIVE PROGRAM COSTS

Cost		Division 1 & 2	Neil Cup	Division 3	Payment Due:
		10 players per team		10 players per team	
Player Cost (shown per player)	Pre-season Training	\$80		\$80	On enrolment
	Senior Squad	\$100		\$100	On enrolment
	Wider Squad Costs			\$180	
	Weekly Team Training	\$100		\$100	Invoiced on selection as per Player Responsibility policy below. \$50 Deposit required.
	Travel – flights ((\$2500 est only, 10 person team)	\$250			
	Travel – mini van ((\$1800 x2 vans)			\$90	
	Travel – fuel (1 tank ea way/van)			\$20	
	Accommodation	\$300		\$200	
	Team Travel/Training Costs	\$650		\$410	
	BC Cost	Team Entry Fee	\$857 (div 2)		\$340
Tie fee (\$69 per tie)		\$345	\$138	\$276	
Shuttles (1.5 tubes/tie)		\$345	\$138	\$276	
Coach allowance		\$150	\$100	\$100	
Cost Per Team		\$1697	\$376	\$992	
Cost Per Player		\$282.83		\$99.20	

Note costs are estimated only and will be finalised prior to St Paddy's tournament each year, so players are aware of potential costs prior to trials.

Players will be invoiced as per Player responsibility detailed below.

Other costs not included above:

- entry to St Paddys, Canterbury Open, Interclub and any other events
- uniform t shirt if needed
- refundable jacket bond \$50
- food and other player incidentals
- local travel (particularly for Div 1&2 from Airport or to hall), Div 3 should have sufficient fuel allowed for.

If you are selected in Neil Cup, for 2021 there will be no additional cost to play as it is a home tie.

ROLES AND RESPONSIBILITIES:

BADMINTON CANTERBURY

- Appoint senior selectors
- Liaise with the selectors and office as to the number of teams to be entered
- Ensure players and coach know what is expected before pre-season training starts
- Ensure teams are named on time
- Select and announce team managers within 2 weeks of teams being named
- Communicate with all players via email and Facebook
- Engage with team managers regularly to sort out any issues
- To ensure travel and accommodation is booked
- To speak to players regarding any issues or if they are failing to meet ongoing selection requirements
- Provide monthly reports to the Board
- To work in conjunction with the office in organise South Island and NZ Teams Events, Regional Tournaments, squad and team trainings.

SELECTORS

- Two independent selectors to be appointed with the third being the team coach. These are to be advertised for and selected by BC.
- Be aware of and adhere to the selection criteria
- Have open lines of communication amongst each other.
- Ensure players are held accountable to selection criteria and any approval of variances are agreed amongst yourselves and reported to the Senior Convenor for recording purposes
- To track players performances at tournaments and interclub
- Selection of any Junior Player has to be agreed to by the Junior Convenor and the players parents.
- Liaise with the senior convenor and office as to the number of teams to be selected.

COACHES

- Run pre-season training (1 per week) and squads (2 per team) throughout the season
- To advise the senior convenor of any individuals that are attending training so that they can be appropriately invoiced for the training block.
- Team selection in conjunction with appointed Selectors
- Optional - a fitness session such as the beep test (as a base measure at the start of the season) for selection purposes. The results are to be shared amongst selectors
- To ensure attendance register for pre-season and senior squad training is kept up to date by players. This will be located at the tournament desk. Register is to be provided to the selectors and also the office to enable invoicing of fees.
- To agree at the start of the season with the other selectors on the number of people travelling within each team
- To implement a coaching programme that develops each player and the team to a level of standard required for the competition.
- To provide an excellent role model by always setting an example of good conduct through dignity and respect for everyone.
- To assist the Manager during both training and competition with the administration of the team.
- To support the players during the competition by providing coaching, guidance, and encouragement.
- To select the team for each tie within the requirements requested by the Tournament Officials. To meet all the guidelines and requirements of the Tournament Officials.
- To provide a report at the end of the competition to Badminton Canterbury

- To invoice the office for work completed within the month
- Team coaches are appointed by the convenor and BC

TEAM MANAGERS RESPONSIBILITY

- Managers' report to the Senior Convenor
- Hold regular discussions with the team
- Collect players contracts and medical information
- Discuss with team their preferred method of travel to events e.g., mini bus, private vehicles early in the season
- Encourage the team to engage in fundraising initiatives and assist with the organisation of these
PLEASE NOTE it is difficult for Badminton Canterbury to obtain funding on your behalf when they cannot show in the funding application that you are actively fundraising yourselves.
- Be a spokesperson for the team and raise any issues or concerns if player not comfortable with the Senior Convenor
- Arrange through the office items for travel and return of same at the conclusion of each event (not season)
 - Players tracksuits
 - Fuel card for mini bus travel
 - Shuttles
 - First aid kit
- Attend managers meetings if applicable at the tournaments
- Ensure umpiring responsibilities are organised and shared amongst the team
- Ensure score sheets are recorded correctly and handed in as appropriate
- Managers are to provide a written report following South Island or New Zealand events on template attached to the Senior Convenor within two weeks of the tournament

OFFICE

- In discussion with Senior Convenor the office will enter teams, arrange for hire of the vans and make accommodation and travel bookings as requested
- Attend to all invoicing of players and inform Senior Convenor and Selectors of any non- payment
- Will apply for all funding options available in a timely manner on behalf of the senior teams. If successful, funding will be passed onto the players
- Organise the following for away ties: team bag which includes first aid kit, shuttles, team tracksuits, fuel cards, pre-payment of expenses such as mini vans and accommodation
- Record and distribute team jackets to each Team Manager

PLAYERS RESPONSIBILITY

- To ensure you receive/read and respond where appropriate to all communication from Badminton Canterbury such as the newsletter, private emails, Facebook communications. Please inform the Office on office@badmintoncanterbury.com if you are not receiving information
- To show good sportsmanship and respect towards other players, coach and officials
- Abide by the BC Code of Conduct (given to all players with team naming, on the wall in the hall at BC, and on the BC website). In particular players are reminded they are not to provide alcohol/cigarettes or vaping products to any junior players under any circumstances.
- To agree to play in Canterbury Badminton team shirts to be supplied at their own cost
- To return supplied team jacket, clean and undamaged. Otherwise you will be invoiced replacement costs. Bond for jacket may be charged.

- It is expected that players travel and stay with their team. The costs are split evenly among all the players in the team. If due to extenuating circumstances a player is unable to travel with the team, they will need to notify the Senior Convener at least 2 months prior to travel, and may be required to pay any costs BC has already incurred (eg flights)
- To keep costs to players down, one person in each team will be required to be the team manager.
- To record your own attendance at pre-season and senior squad training sessions on register provided at the tournament desk
- Non travelling reserves are still expected to train with the team. They need to have flexibility to be able to travel with the team at late notice (due to reasons like injury etc). Should they travel, there can be flexibility around payment of the travel costs. The training fee should still be paid on naming of the team.
- Availability
 - Division 1 players need to make themselves available for Wisden Cup and Neil Cup
 - Division 2 players need to make themselves available for Slazenger Cup and Neil Cup (if selected)
 - Division 3 players need to make themselves available for both ties. If Canterbury has no Division 2 team then some players may be required from Div 3 to play Neil Cup. Should Canterbury win the Div 3 title, then a Div 3 team will be required to travel to the National Finals.
- Costs/payments
 - Players are required to cover all costs involved i.e. travel, accommodation, food and training fees (minus any funding grants or money raised by the team).
 - Players will be given an estimate of costs when the teams are named.
 - Players will be invoiced for the costs on acceptance of their position in the team. A small deposit (\$50) is due within 7 days. The balance of the invoice is required 3 weeks prior to their first tie. Longer term payment arrangements can be made in consultation with the Senior Convener or General Manager.
 - Players cover the accommodation and travel costs of a coach between the team.
- Refund Policy:
 - No refund for training sessions missed.
 - Withdrawal from the team at least 2 months prior to tie date – full refund less any training fees already used
 - Withdrawal from the team between one and two months prior to the tie date – no refund of training fees or any flights booked that BC is unable to transfer. 80% refund of other costs.
 - Withdrawal from the team less than one month prior to the tie date – no refund of training fees or any flights. 50% refund of other costs only with a medical/injury certificate from a doctor or physio.
 - Players should arrange suitable time off work to meet the team's travel schedule on acceptance of their position in the team. Being required to work will not be sufficient to trigger a refund less than one month prior to tie.

JUNIORS SELECTED IN SENIOR TEAMS:

Firstly, congratulations on playing at a level that has you selected into a senior team! Both you and your parents need to know that the senior teams are operated quite differently to junior team trips. Please be aware of the following, and feel free to discuss any concerns with the Senior Convener, or General Manager.

- Senior teams are accompanied by only 1 coach, and a player/manager. They are not able to provide active supervision for a young person.
- Players are responsible for their own meals. This is often eating out. No meals will be provided or cooked for them.
- Our senior players often have a social night on the last night. At times this may mean being at a bar, which may leave juniors unsupervised. Other times the players may gather at the accommodation where senior players are permitted to drink alcohol or smoke cigarettes/vaping responsibly. Senior

players are not to provide any juniors with such products, and Junior players are not to consume any alcohol/cigarettes/vaping products, and similarly junior players are not to request or consume these products.

- It is expected that playing at a higher level, Junior players will conduct themselves with maturity and be able to take more responsibility for themselves. As such, they will not have their electronic devices removed each night.
- Junior players should advise their team manager before leaving the playing hall/accommodation, it is not the team managers responsibility to monitor the junior players.
- Parents of a junior travelling in a senior team need to understand and be comfortable with the above. Should they not be, we would suggest a parent travels with the team at their own cost to ensure supervision, or it may be better for the junior player to stay with junior teams that are more closely supervised.

APPLICABLE FOR ALL PEOPLE PLAYING BADMINTON IN CANTERBURY

1. The players will follow instructions and directions given by the Badminton Canterbury Association (BC), any of our clubs, coaches, manager's or team captains.
2. Players will maintain consideration and respect towards the public, coaches, officials and other athletes regardless of race, national or ethnic origin, religion, age, sex, sexual orientation, marital status, family status or disability.
3. Treat their opponents with respect; show good sportsmanship by winning with humility and losing with dignity; respect the decisions of officials; and recognise the efforts of all team-mates or opponents.
4. Players will have good court etiquette and respect other members playing in the hall.
5. Players will not partake in any form of harassment (any form of comment, conduct, or gesture directed toward an individual or group of individuals, which is insulting, intimidating, humiliating, malicious, degrading, or offensive)
6. The player will not do anything, which would or might be likely to bring the BC Association or Club, any member of BC or Club, or any sponsor of BC or Club into disrepute. This applies both on and off the court.
7. The player will not partake in unacceptable behaviour. Examples of such behaviour are set out below:
 - 7.1. Not practicing the principles of fair play - at all times.
 - 7.2. Abusing court officials, coaches, managers, spectators or fellow players by verbal or sign language.
 - 7.3. Not using one's best efforts to win a match.
 - 7.4. Consumption of alcohol (minors) or excessive alcohol (seniors) or drugs.
 - 7.5. Misbehaviour or unacceptable behaviour at tournaments or accommodation.
8. If there is any damage to property at BC or your club premises, then the individual will be accountable for this. If no one takes responsibility, then the collective of individuals participating at the time will be responsible.
9. Any incidences that need to be dealt with will be done so by the Association or Club, according to their guidelines.
10. Take full responsibility for your own personal items – BC or Clubs will not be accountable for any loss of or theft of belongings.
11. Report any incidences to your club or team manager immediately and to the BC office as soon as practical.
12. Report any Health and Safety concerns to your club or team manager immediately and to the BC office as soon as practical.

APPLICABLE TO PLAYERS REPRESENTING THEIR ASSOCIATION OR CLUB WHILE TRAVELLING

1. To be selected for a travelling team is an honour and there are expectations on all individuals to ensure that they support the other players in their team and behave in a professional manner.
2. Any indiscretion, which relates to 6 (d) above, will result in the player being sent home at their own expense, after the team coach/manager/captain has advised the individuals parents (where appropriate)
3. Players acknowledge that the team coach/manager/captain shall have absolute authority over the conduct and behaviour of the player during the time the team is away, and the team coach/manager/captain decision is final in all matters relating to the conduct and behaviour of the player.
4. If there is damage to any property while representing the Association or your Club, for which no one will take responsibility, the whole team will be required to contribute to the costs.
5. Any fines imposed from Badminton New Zealand on the team or individual will be the responsibility of the individual/s involved.

REPORTS

COACHES REPORT

Coach:	
Team:	
Tournament:	Date:
Team Results:	
Comments (Pre Tournament):	
Comments (During Tournament):	
Any issues:	
General Comments:	

Signed.....

Date.....

TEAM MANAGERS REPORT

Manager:	
Team:	
Tournament:	Date:
Players in team:	
Comments (Pre Tournament):	
Comments (During Tournament):	
Any issues:	
General Comments:	

Signed.....

Date.....

TRAINING ATTENDANCE REGISTER:

Training Squad:					Venue:						
Players Name	Date of Training										

SPONSORS AND FUNDERS

Badminton Canterbury are grateful for and acknowledge our Junior Program funders and commercial sponsors. We would encourage anyone associated with our Junior Program to support these businesses wherever possible.



A collection of badminton rackets and shuttlecocks is shown on a wooden floor. The image is overlaid with a red tint. The rackets are arranged in a circular pattern, with their heads pointing towards the center. The shuttlecocks are also arranged in a circular pattern, with their heads pointing towards the center. The text "www.badmintoncanterbury.com" is overlaid in the center of the image.

www.badmintoncanterbury.com