

Board Meeting Minutes – 7 June 2018

Badminton Hall, Wainoni, Christchurch

Meeting Opened 7:15pm

Present

John Morrish, Matt Selen, Adam Thomas, Lou Satherley, Nick Leeming, Tegan Weston

Apologies

Allan Spinks (lateness), Kathryn Hiso

Minutes of the April 2018 board meeting

Matters Arising - None

MOTION [ADAM] / [NICK]

THAT the minutes are a true and accurate record of the previous meeting.

CARRIED

Action Items

Carried Over

Convenors (Jo and Matt) to develop representative badminton policies with Megan, to be ratified by board at next meeting.	Ongoing
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Current

Lou to write a Cash Handling procedure.	Done
All to read Lou's document and have feedback prepared for a special meeting on May 8th.	Done
Lou / Julie - advertise for a junior committee to get us through this year.	Done
Lou to follow up with Julie whether Basketball have been in touch about leasing the meeting room.	Done
Lou to contact Ken Lake and ask him about possibilities for TV screens at the hall.	To do
Adam to send reply to BNZ regarding the new laws.	Done
Adam to respond to Graeme regarding his views on the future directions he suggests for Badminton Canterbury.	Done
Adam to respond to Anne regarding her shuttles and the sponsorship amount.	Done

Adam to reply to Anne and say we are sorted for this year, but next year she could see if the prizes could be sponsored next year.

Done

Board Correspondence

Outgoing

- Email banning a player from junior sessions

Board Reports

Financials

The budget and actuals were presented to the board.

John asked that the P&L shows a comparison to the same period last year so we can compare how we are tracking.

ACTION: Lou to add the corresponding period from last financial year to the P&L sheet for future meetings

MOTION [Lou] / [JOHN]

THAT Badminton Canterbury Board approval is given to go with MYOB Essentials rather than our current package. The cost is cheaper, and the software is online.

CARRIED

Office / Operations

There has been ongoing issues with the computers running the lighting and door system. We have replaced the modem and hope this will improve the situation. Julie has been wonderful coming into the hall rebooting computers, and dealing with subsequent complaints from players.

ACTION: Adam to arrange a restaurant voucher for Julie as thanks from the Board.

Lou has written a credit control policy which outlines how we initially invoice and follow-up debts.

Smart Pay who run our payroll still have Trevor Campbell and Dave Drayton as authorities on it. Lou is getting this changed to herself and John.

A new laptop has been purchased to replace old tournament laptop. This was approved by board members via e-mail.

Badminton NZ is organising a meeting with South Island Associations in Otago in August. The Board that Julie and Lou book flights to attend the meeting.

Seniors

Seniors are running a hypnotists night as a fundraiser. 75 tickets sold so far. \$1800 made so far.

Juniors

Low entries for the U17 Canterbury Champs here.

Tegan ran a meeting with parents and interested parties around juniors. It was a productive meeting. Tegan is going to ask parents for help as she goes and as she gets to know them. She has plenty of help

from Anne Wang at this stage. Trevor Ballard would like more communication around what is happening with juniors.

Tegan is working on getting additional coaches for juniors. She is also getting together a contact list.

ACTION: Adam to email the junior policy to Tegan

Tegan is going to work with Julie and Jo about getting a junior interclub up and running. She is thinking on Sunday's at this stage.

Masters

Good results from Canterbury teams this weekend.

Super Vets is at the end of this month.

Coaching

Jo sent through her coaching report.

John queried the link between the School of Badminton and Avon.

Interclub / Tournaments

The A Grade Box draw competition is running with mixed results.

The singles side of it is working well and is well supported. But the doubles which is supposed to run afterwards is dependent on the singles completing in a reasonable time-frame. Currently players are leaving before their doubles games because singles hasn't finished.

Club member rate will be \$32 for one event, and \$56 for two.

Non-club member rate will be \$52 for one event, and \$76 two for the next round of the box draw.

Not many B Grade players have entered the box draw.

Clubs

No report this month

Hall

The women's showers have been sorted, and we got funding to cover the cost. Water pressure and temperature is now good.

General Business

Peter Zhu Facility

The draft agreement has been given to Peter Zhu.

Since John and Matt talked to him last, Peter has become wary of the BC Board and is suddenly reluctant to discuss anything with us.

ACTION: Matt to write an e-mail to Peter Zhu to explain that we want to work with him



Website

Lou has spoken to Lance at length about the website. Lance is happy to update the site provided he is sent updates that he can work with. Lou is going to send through updates to Lance and he will update the site.

Lou is also looking into improving the Facebook page and the possibilities of using WeChat which is widely used in China and through Asian communities.

Board Only Time

Meeting Closed 9:25pm

NEXT MEETING

5th July 2018