

Board Meeting Minutes – 26 March 2018

The Bridge Restaurant, Prebbleton, Christchurch

Meeting Opened 7:10pm

Present

John Morrish, Matt Selen, Adam Thomas, Lou Satherley, Nick Leeming

Apologies

Matt - late

Minutes of the February 2018 board meeting

Matters Arising

MOTION JOHN / LOU

THAT the minutes are a true and accurate record of the previous meeting.

CARRIED

Action Items

Carried Over

Julie to start work on a contact database of all players in Canterbury. Lou to assist?	In Progress
Convenors (Jo and Matt) to develop representative badminton policies with Megan , to be ratified by board at next meeting.	In Progress
Matt and Nick to draft an agreement securing a partnership for the new facility to take to Peter Zhu	In Progress

Current

Lou to contact David Withell to get username/password access to MYOB	Done
Adam ask Julie to send out Interclub costs for Doubles 1 and Doubles 2 to clubs	Done
John to contact Bernald about the shop being an agent for light cards.	Done
Adam to do a job description for Lou's position as sent by Chris Mclvor.	In Progress
Adam to get an email address created for Megan.	Done
Lou to work with Julie to get the remits sent out to clubs, along with an explanation of why this is being done.	Done
Adam to draft a letter to Sheshe outlining that she needs to work through the Board and Office before emailing large group of players.	Done

Board Correspondence

Incoming

- BNZ AGM Documents
- Megan Heaney – resignation email
- Email from Kim Rountree re Interclub fees
- Email from Trevor Ballard
- Club standards document sent out to Clubs

ACTION: **Adam** to reply to Trevor Ballard saying that Lou will be at the Hall in a new role which will address some of his concern.

Outgoing

- Email to Sheshe re: Her email to Schools about the new Badminton Facility

Board Reports

Financials

The budget and actuals were presented to the board.

- Lou is working with our Accountant to get year-end rollover completed for 2016

Lou suggested we move some money to a savings account to accrue some interest.

MOTION JOHN / MATT

THAT Lou opens a new savings account and transfer about \$37,000 into it to gain some interest.

CARRIED

Office / Operations

No report this month.

Seniors

No report this month.

Juniors

- Megan has asked Alfie if he will coach the U17 team to Palmerston North. Likely he will, but still to confirm. Likely Anne Wang will be the Manager.
- With Megan's departure, we need a new Junior Convenor.

ACTION: **John** to talk to Sally Collins and see if she would consider being Junior convenor.

Masters

- Doug has emailed a list of players through who want to play in the Honda Cup.

Coaching

Covered elsewhere.



Interclub / Tournaments

ACTION: Adam to reply to Kim Rountree – there will be no non-club member discount for D1, D2, D3 etc. Will be reviewed next year.

Clubs

- The Clubs Standards document has gone out to Clubs. No feedback as yet.

Hall(s)

- Nick and Matt have made some progress on an agreement with Peter Zhu. Nick is struggling with what “agreement” we are trying to document.
- The new mural in the lounge upstairs done by Allan Spinks has received great feedback.
- Bill is still battling the ladies’ showers. Looking at an option to put gas heating in.

General Business

AGM – Board Election

- Adam and John will stand for the board again for one year term.

AGM – Remits

- Done

BNZ AGM – Report (Adam)

Adam gave a report on the BNZ AGM.

- The format of the Wisden and Slazenger tournaments is locked in for this year due to an agreement being signed with Sky TV. It will be reviewed before next year’s competition.
- Badminton Canterbury’s affiliation costs to BNZ will continue to increase over the next two years
- Player transfer rules were discussed but remain unchanged. BNZ will have the final say on whether a player can transfer to another Association for a tournament.

Megan Resignation

- Megan suggested breaking up the role into contracted roles for day and evening may be easier to fill than one person filling all those roles.
- We have \$30K funding to deliver badminton into schools. We need to ensure this is spent on that activity.
- Megan is happy to contract to run her existing after school programmes and coach Masters.
- Jeanna will take over doing the newsletter
- Megan will finish up her role on April 29th.

ACTION: John to contact Chris McIvor and discuss the ‘Badminton Activator’ position we want to advertise – hopefully he will draw up a PD for us and help advertise etc.

Lou will manage the role(s) in an Operations Manager role at \$30/hour + GST. This will be in a caretaker role and will be advertised formally.

Board Only Time

Meeting Closed 9:30pm



NEXT MEETING

Tuesday 24th April