

Board Meeting Minutes – 29 January 2018

The Bridge Restaurant, Prebbleton, Christchurch

Meeting Opened 7:00pm

Present

John Morrish, Matt Selen, Adam Thomas, Lou Satherley, Nick Leeming, Megan Heaney

Apologies

None

Minutes of the November 2017 board meeting

Matters Arising - none

MOTION JOHN

THAT the minutes are a true and accurate record of the previous meeting.

CARRIED

Action Items

Carried Over

Lou to work with Julie to setup a spread sheet we can use to capture our progress on strategic measures.	In progress
Julie to start work on a contact database of all players in Canterbury. Lou to assist?	In progress
Convenors (Jo and Matt) to develop representative badminton policies with Megan, to be ratified by board at next meeting.	In Progress
John to get a copy of the contract and get Jo and AK for them to sign and return	AK Done Jo to do
Nick will talk to players in A Grade and come up with a few different formats for that grade – and perhaps B Grade too. We will then send out a MailChimp survey asking players what their preference would be.	Superseded. Done
Adam to write to BNZ and say that in principle have agreed to sign up as a tier 2 Association, but have the questions (above) raised at the Board Meeting. The reason we can't consider being a tier 1 Association is we will not be able to afford the coaching and development requirements. The 19K affiliation is a big factor	Superseded. Done.
Adam and Julie to email questions through to Pay2Play.	Done
Matt will discuss hire rates for the new facility with Peter Zhu.	Done

Current

Adam to write a thank you letter to Sarah and Trevor	Done
Adam to ask Lance to update the board mailing list	Done
John to approach Troy to see if he will take on accounting duties for the Board.	Done
John to give Jo the amendments to the Senior Policy	Done
Adam to make the junior policy match the senior policy.	To Do
Nick has contacts at Ford Baker and will approach them for a quote to do a valuation of the hall.	To Do

Board Correspondence

Incoming

- Letter from Joe Hitchcock

Outgoing

- Thank you letter to Trevor Campbell
- Thank you letter to Sarah Burt
- Letter to Slava thanking him for sponsorship from Meadow Mushrooms

Board Reports

Financials

Julie has been working with our accountant David Withell to produce reports etc. from MYOB.

Lou is arranging to remove Trevor from our bank accounts as a signatory and add Lou.

Lou agreed to be named Treasurer for the Board.

MOTION [JOHN] / [MATT]

THAT Lou Satherley be named treasurer of the Board.

CARRIED

The budget and actuals were presented to the board.

Office / Operations

- Alfie would like to speak to Nick about his plans for the year and some issues he would like sorted. Nick is happy to discuss with Alfie.

ACTION: Nick to contact Alfie and arrange a meeting.

Seniors

- The board agreed we will have two Division III teams this year, not three.

- Lou suggested we don't pay for any "imports" to join our Wisden team this year. John thinks this may be stated in Wisden rules anyway.

Juniors

Covered in Megan's report.

Masters

No report this month.

Coaching

Megan presented her report to the Board – strategy and goals.

Discussion:

- Only sending one team (U17) to Nationals this year.
- Sport Canterbury funding to go into schools during class time has been cut. Programmes need to be outside classes, and the amount on offer is reduced.
- Megan doesn't believe the schools programme is working, because we are not converting the hours committed into players in our squads. There was no disagreement on this point. Megan proposes we offer free one hour blocks at schools for children who want to play, or are playing in school teams, rather than teaching large number of kids who are unlikely to take the sport up. Ideally after school programmes would be setup in the area.
- Megan would also like to put some focus on growing and marketing badminton for adults as she sees this as a growth area. She offered to run a senior social session in term 2 which would require some good marketing/promotion. Lou suggested that there may be funding for this if it was pitched as a "keep fit / get active" initiative.
- Megan would like to make herself available for private coaching through Badminton Canterbury. This would fill hours and bring income.

Interclub / Tournaments

- Doubles grade will stay unchanged
- B Grade and A Grade will play just one round in 2018.
- After B and A Grade complete, a box draw tournament will be run. Format is boxes of four players per night, play the box out that night. Winner of the box goes up a box. Person at the bottom goes down. Singles and doubles boxes will be run.
- Julie would like to get some sponsorship for prizes for each box.
- The Board agreed to charge A Grade teams \$250 and B Grade \$200 for the shortened season - \$50 per person.

Clubs

ACTION: Lou to put together a "minimum requirement" for Clubs to meet to be a club and get cheap hall rates

Hall

No report this month

General Business

Shuttle order

- Last years shuttled were inconsistent. We won't buy them again this year. Julie will get a price for Yonex they will be used at Badminton New Zealand tournaments this year. If they are in the same ballpark as RSL we will go for them.

Honda Cup

- Will be held 14th April. John will email to format out to the Board and contact Otago.

Mainland Leader / Chair

- John suggested that Matt and Julie split the role, with the office assisting with admin work.

Board members to shoulder tap

- John asked if anyone has ideas of people to shoulder tap for the board. Suggestions are:
 - Chris Mills
 - Kathryn Hiso
 - Tegan Weston
 - Chris Zhu

Cat Show Hire of hall

- We have interest from a Cat Society to use the hall for two separate weekends. Julie costed it out at \$1500 for each weekend.

Report from meeting with Joe

AGM date

- Last year's AGM was Wednesday 12th April.
- Propose we go with Wednesday 11th April this year.

ACTION: **Julie** to check the availability of the upstairs room for the AGM on 11th April

BNZ AGM

- This is on Sunday 18th March. Someone needs to fly up and back on that day to represent Canterbury.

ACTION: **Adam** to check the diary to see if he is free on 18th March to travel to BNZ AGM

Decision on whether to retain the Honda Fit BC car.

MOTION [JOHN] / [MATT]

THAT we advertise the Honda Fit for around \$3,500. John to check TradeMe prices.

CARRIED



Letter from Joe Hitchcock

Some of his concerns are:

- We need to increase our funding
- We need to secure a partnership with Peter Zhu around the new facility

ACTION: **Matt** and **Nick** to draft an agreement securing a partnership for the new facility to take to Peter Zhu

ACTION: **John** to talk to Joe Hitchcock on Friday about his letter

Advert with article on Zhu Facility

It was agreed we would take out a 6x4 size advert in the publication that is running a story on the new Peter Zhu badminton facility.

Board Only Time

Meeting Closed 10:00pm

NEXT MEETING

26 February 2018