

# Board Meeting Minutes – 6 June 2017

147 Trices Road, Prebbleton, Christchurch

Meeting Opened 7:11

## Present

John Morrish, Sarah Burt, Matt Selen, Adam Thomas, Trevor Campbell, Lou Satherley, Nick Leeming, Megan Heaney, Julie Rademaker

## Apologies

## Minutes of the 2 May 2017 board meeting

Matters Arising

### MOTION ADAM / MATT

THAT the minutes are a true and accurate record of the previous meeting.

### CARRIED

## Action Items

### Carried Over

<b>Lou</b> to work with Julie to setup a spread sheet we can use to capture our progress on strategic measures. Update: Now just needs to get the numbers for it.	In Progress
<b>Julie</b> to start work on a contact database of all players in Canterbury. Lou to assist? Update: Will report back for next meeting.	In Progress
<b>Sarah</b> to show Jeanna how to use MailChimp in the holidays.	Complete
<b>Megan</b> to start putting material up in the hall to liven it up. Update: Table tennis table to go upstairs in July.	In progress.
<b>Matt</b> to produce a "this is what our floor is made of" poster or similar for the hall	Complete
<b>John</b> to call the dude about LED lights in the hall.	Complete

### Current

<b>John / Jo.</b> If there isn't another payment from Jonathon Smith by the end of the week, Jo to inform him that he needs to pay his debt in full, or he is no longer in the training squad.	Complete
<b>Megan</b> to approach Jo and see if she could go out and run a balloon badminton session with their juniors.	Complete

<p><b>Matt</b> to write a letter to Mainland proposing that the South Island Junior tournaments are held at Southland, Otago and Canterbury on a rotational basis. The hosts do not charge tie fees. All age groups at the same venue over four days.</p> <p>Update: Matt has been talking to clubs. They agree with this in principle, but location is to be debated.</p>	Complete
<p><b>Sarah</b> to draft a survey for clubs about Interclub for the next meeting.</p>	In Progress
<p><b>Adam</b> to add the club coordinator heading to agenda template</p>	Complete
<p><b>John</b> to talk to Nick Leeming about joining the board.</p>	Complete

## Board Correspondence

**Incoming:** E-Mail from Graeme Sercombe.

## Board Reports

### Financials

The budget and actuals were presented to the board.

- \$9500 Funding received this month – good news.

### Office / Operations

- The coaching course that Megan ran at the weekend got a lot of positive feedback.

### Seniors

- Jonathan Smith will be allowed to go to Wisden. He will be required to finish the painting the committee room by the end of next week (18<sup>th</sup> June) for this to happen.
- A player from Hong Kong has been offered \$1000 towards travel costs to play in our Wisden team. He has also been offered the use of the BC car if he comes for a holiday in the South Island. He has not responded.  
A different player from Auckland was asking \$5000 to play for us. We politely declined his generous offer.
- Matt is concerned about how late the Division III team was named.

### Juniors

- Training continuing for the squads – preparing for Nationals.
- Lost out on the grape picking fundraising opportunity due to the weather. The junior committee is now considering other options.
- Ten players are travelling to the West Coast to support their tournament.

### Masters

- No report this month.
- Canterbury is hosting Super Vets 8/9 July. Tie fees have been set.

### Coaching

- Schools programme is under control since Jamie's departure.

- Alfie would like to coach Division I, and has plans he would like to set in motion. We need some structure around what he does in terms of selection, payment, funding etc.  
John suggested Megan, Trevor and he will chat to Alfie about what his plans are in July.
- We will thank Graeme for his email. The positions in BC have been restructured since our General Manager left. If Greg thinks he has something to contribute we would welcome him getting in contact.

**Action:** Adam to email Graeme

#### Interclub / Tournaments

- Doubles II has been re-drawn due to two more team entries, which is good news.

#### Clubs

- The club feedback has been distributed to the Board.
- Sarah will do the survey for the next meeting.

#### Hall

- John will get Bill to look at getting the showers sorted at the Hall before the Super Vets.
- The LED lighting option is dependent on funding applications.

### General Business

#### The "Company" Car

- We will retain it at this stage.

#### Trevor and Megan

The Board presented Megan and Trevor with a small gift to congratulate them on their engagement and wedding.

### Board Only Time

Meeting Closed 9:10pm

### NEXT MEETING

4 July 2017

Lou to provide supper