

## Board Meeting Minutes – 16 March 2017

147 Trices Road, Prebbleton, Christchurch

Meeting Opened 7:08pm

### Present

John Morrish, Sarah Burt, Matt Selen, Adam Thomas, Trevor Campbell, Megan Heaney

### Apologies

Lou Satherley

### Minutes of the 23 February 2017 board meeting

Matters Arising

#### MOTION TREVOR / SARAH

THAT the minutes are a true and accurate record of the previous meeting.

**CARRIED**

### Action Items

#### Carried Over

<b>Lou</b> to work with Julie to setup a spread sheet we can use to capture our progress on strategic measures	In Progress
<b>Julie</b> to start work on a contact database of all players in Canterbury. Lou to assist?	In Progress
<b>Sarah</b> to show Jeanna how to use MailChimp in the holidays.	In Progress
<b>Megan</b> to start putting material up in the hall to liven it up.	In Progress
<b>Matt</b> to produce a “this is what our floor is made of” poster or similar for the hall	In Progress
<b>Julie</b> to ask Alan Spinks if he has some time to update our Honours Board – will find out about his health first.	Done

#### Current

<b>John</b> to talk to Bill about the showers and water fountain	Done
<b>Julie</b> to send info on the Interclub fees for 2017 to all Clubs. \$250 for all except Doubles III, Mens only and C \$200 for Doubles III, Mens only and C 10% Discount for early payment	Done
<b>Trevor</b> to email Jonathan and notify him that he won't be considered for senior selection while he has debt to the Association.	Done
<b>Adam</b> to write the nomination for Trevor Ballard – Volunteer of the Year	Done
<b>John</b> to ask Julie if she has a First Aid certificate	Done
<b>Adam</b> to add Lou's idea of producing a video, promoting the hall and getting it shared on Facebook. <b>John</b> will ask Megan if she would be up for doing that.	Arguably Done

## Board Correspondence

### Outgoing

- Badminton NZ – Trevor Ballard Volunteer of the Year nomination
- The Benjamin Law incident  
His card was used to try and exit through the fire doors, which set the security alarm off. Whoever did this also set off the fire alarm. Benjamin has paid the \$345 fee for the alarm response.
- Alfie debt report

#### **MOTION TREVOR / JOHN**

THAT Badminton Canterbury Board allow Alfie \$1000 credit limit, due to his high use of the hall, and reliable payment of debt.

#### **CARRIED**

- Email to Jonathan Smith re: outstanding debt.

## Board Reports

### Financials

The budget and actuals were presented to the board.

- We have lost money in the first two months of the year, but expect to do better now the season is started. Hall use is picking up nicely.

### Office / Operations

- Fire Exit doors are being used by casual players, and often left open. They are now alarmed, and there is signage on them.

### Seniors

- Jo Morrish is taking over as Senior Convenor. Lou Satherley will move into Club Convenor role.

### Juniors

- Matt has chatted with Jamie and discussed ideas around coaching and growing numbers of players. A very positive meeting with lots of good ideas.
- Matt and Megan are rounding up players for the South Island Teams event in South Canterbury.
- Junior training is continuing. Jamie is looking at the schedule and may make changes to work in with his commitments.

### Masters

**ACTION:**     **John** to contact Doug about writing a Masters report for the Board Meetings

### Coaching

- Jamie has enjoyed his first week. Getting his head around our seasons being opposite to Scotland. Settling in at Mischale's house very well.
- Jamie has already had some positive feedback sent to the office from a group he coached – great stuff.

**MOTION MATT / SARAH**

THAT Badminton Canterbury Board buy “Coach” jackets for Megan and Jamie.

**CARRIED**

**ACTION:** Julie to arrange new jackets for the coaches.

Interclub / Tournaments

- We have 108 individuals entered in the St Paddy’s Day tournament. This is the biggest number of entries we have had for years – a great result.
- Interclub starts 8<sup>th</sup> May. Entries close the week before.

**ACTION:** Adam to contact the Press, write an article on the St Paddy’s Day tournament. Get photos from Shane. The Press: CALL (03) 943 2755. E-Mail sport@press.co.nz

Hall

**ACTION:** John to call the dude about LED lights in the hall.

## General Business

Promotional Video for Facebook

- Megan and Jamie will put together some videos for Facebook to promote Badminton Canterbury.

AGM Preparations

- Sarah still needs some reports to be submitted. She will follow up on tardy people.
- Trevor is still working on the accounts. These still need to be audited.
- There will be a Club Forum at the end of the AGM. Follow-up meeting first Tuesday in May. (2<sup>nd</sup> May)

**ACTION:** Julie to email Clubs that there will be a club forum after the AGM. Jamie has some ideas about Club forums from Scotland, and is happy to be involved in this part of the meeting.

Badminton NZ AGM

The Board reviewed the “Key Changes to the Badminton New Zealand Constitution” document. Decisions made were:

**MOTION TREVOR / SARAH**

THAT Badminton Canterbury Board support the change to the Membership Clause – that individuals can become members of Badminton New Zealand.

**CARRIED**

**MOTION ADAM / JOHN**

THAT Badminton Canterbury Board support the change to the Membership Fees clause – that the fees charged to Associations will be set by the BNZ Board annually and specific details removed from their constitution.

**CARRIED**

**MOTION TREVOR / SARAH**

THAT Badminton Canterbury Board support the change to the Affiliated Associations Clause – that Associations will be classified as either Tier 1 or Tier 2, and will be required to apply each year for their preferred tier. Different tiers have different benefits and demands.

**CARRIED**

**MOTION SARAH / MATT**

THAT Badminton Canterbury Board support the change to the Officers of the Organisation – removal of the Vice President role, the President remains, has voting rights, but not obliged to attend meetings.

**CARRIED**

**MOTION ADAM / JOHN**

THAT Badminton Canterbury Board support the AGM being held annually within 6 months of the end of the financial year.

**CARRIED**

**MOTION MATT / SARAH**

THAT Badminton Canterbury Board support the removal of BNZ presenting the budget as part of the AGM.

**CARRIED**

**MOTION ADAM / TREVOR**

THAT Badminton Canterbury Board support THE CHAIR of the board presiding over the AGM.

**CARRIED**

**MOTION MATT / JOHN**

THAT Badminton Canterbury Board support the change in voting rights assigned to different Tier Associations.

**CARRIED**

**MOTION SARAH / JOHN**

THAT Badminton Canterbury Board supports removal of the poll vote.

**CARRIED**

**MOTION ADAM / TREVOR**

THAT Badminton Canterbury Board supports the change to remove Board Member nominations from the floor at the AGM.

**CARRIED**

**MOTION JOHN / SARAH**

THAT Badminton Canterbury Board supports the reduction in the number of Board members from 8 to 6.

**CARRIED**



**MOTION JOHN / SARAH**

THAT Badminton Canterbury Board supports changing the ratio of elected and appointed Board members from a 6 elected and 2 appointed split to a 3 elected and 3 appointed split.

**CARRIED**

**MOTION MATT / TREVOR**

THAT Badminton Canterbury Board supports the change in the term of Board members from 2 years to 3 years.

**CARRIED**

**MOTION JOHN / SARAH**

THAT Badminton Canterbury Board supports the change that the Board Appointments panel is led by the Chairman.

**CARRIED**

**MOTION MATT / TREVOR**

THAT Badminton Canterbury Board supports the change that the Board Appointment Panel has no influence in the election nomination process.

**CARRIED**

**MOTION TREVOR / SARAH**

THAT Badminton Canterbury Board supports the change in the term of Board members from 2 years to 3 years.

**CARRIED**

## **Board Only Time**

Meeting Closed 10:30pm

**NEXT MEETING**

Tuesday 16 May 2017